

KOÇ UNIVERSITY HOSPITAL

Guideline and General Frame of Clinical Observership Training

Koç University Hospital became operational in September 2014 as a research and training hospital. As of 2016, the hospital has increased its capacity to 404 single inpatient rooms and 73 intensive care units (366 adult and 111 pediatric in total). With 13 Operating Rooms, and 14 Intervention Rooms, more than 4.000 operations have been performed. Throughout 2016, Koc University Hospital has delivered care to approximately 6.000 inpatients and 65.000 outpatients, more than 1.600 being international patients.

The Health Sciences Campus that spans over an area of 220.000 m2 includes the School of Medicine, the School of Nursing, Research Laboratories and the Advanced Learning Center. The Health Sciences Campus aims to contribute to the creation of qualified human capital in the healthcare sector with its innovative approach and dynamic team at North American standards.

Dress code and Prox visitor card

Scrubs and a Prox visitor card will be provided by the hospital. Scrubs has to be worn during your training(Surgical departments might apply differently) and it can be kept after the training is completed, its nonreturnable. Trainees will be guided by the supervisor about the changing rooms in the selected department.

Prox visitor card will have limited access and it is used to access through doors and access to meals in the main cafeteria. It will be written as "Visiter" on the card. Cards has to be kept well and returned by the end of training period. In case of loss and fail to return the card, 15 USD fee will be charged from the trainee.

*White coat is not provided to trainees. Participants can bring their own.

Training hours

Usual training hours start at 8 am and end at 6 pm in the week days. However, these hours can be changed or defined differently by supervisor physicians because of variable workflow. Furthermore, trainees can be called in at the weekends by their supervisor physicians according to his/her change of schedule or urgent need of operation/intervention.

Absence

Should the trainee have any excuse(illness, emergency, etc) not to attend his/her clinical rotation, they are expected to inform their contact person or supervisor physician. If the program is abused and misused by the trainee, supervisors has the right to cancel the rotation. Trainees are expected to inform their supervisors or contact person at least 1 day before.

Punctuality

At Koc Healthcare institutitons, punctuality is very important among all staff and we expect the same from trainees in order to be convenient to the program and to their supervisors. This will help them to get reference at the end of their trainings.

Continuity

Continuity is the most important thing expected from all trainees. We see it as showing respect to supervisor physicians and being convenient to the training program. If the program is abused by the trainee, supervisors have their right to cancel the rotation.

Cancellation policy

In case of cancellation, full refund of the participation fee will be applied until two weeks before the confirmed starting date of the training. Cancellation within the two week period before the starting date, **250 USD** cancellation fee will be applied and remaining amount will be refunded. After the starting date, full charge will be applied except force majeure.

Main Cafeteria is on the M Floor

Breakfast	: 06:00 – 08:00
Lunch	: 11:30 – 14:00
Dinner	: 17:30 – 19:00
Night Snack	: 01:00 – 03:00

Leisure time

Library(3rd floor), Simit& Simith cafeteria(G floor, 1st floor), Divan Restaurant(1st floor), Divan Bakery(G floor), Atrium Cafe(1st floor), Mahve Cafe(-1 floor, next to ER).

Contact person

Ilke Colakoglu, Business Development and Education Supervisor – 1st floor Koç Healthcare IPP office
Mobile phone: +90 549 808 42 72
Direct phone: +90 850 250 8 250 / 20421
Email: icolakoglu@kuh.ku.edu.tr